



Alberta Grains – Director Role Information for Prospective Candidates

Overview

Directors of Alberta Grains are elected by producers to represent members and guide the organization. Each director has equal authority, responsibility, and accountability. The role involves governance, accountability, oversight, and advocacy on behalf of Alberta's wheat and barley farmers.

Key Responsibilities

- Guide the affairs of Alberta Grains in line with bylaws, policies, and regulations.
- Establish policy positions and strategic direction.
- Provide oversight of organizational assets and resources.
- Hire, evaluate, and support the Executive Director.
- Serve on committees or external boards as appointed.
- Represent Alberta Grains at regional, industry, and partner events.
- Directors are encouraged to share their expertise and interests with the Chair, Executive Director and Alberta Grains team.
- Active participation is expected under the **Duty of Care** and **Duty of Loyalty** to members.

Term & Eligibility

- Directors are nominated in advance and elected at regional meetings by eligible producers.
- A term is **three years**, renewable once (maximum **six years**).
- A **Directors & Delegates Handbook** and board materials are provided to support new directors.

Time Commitment

- Four board meetings annually (plus preparation time).
- Committee meetings, annual regional meeting, AGM, and occasional external representation.
- Regular engagement by email, phone, and written reporting.
- Estimated annual time: **15–25 days**, varying by committee involvement.

Compensation

Directors receive compensation in recognition of their time and commitment in the form of Per Diems for authorized meetings and events. In addition, there is an allowance for Board engagement and expenses (milage, meals, lodging, etc) are covered.

For more detailed information, please contact Michael Flynn at mflynn@albertagrains.com